

Welcome to the Ida Louise Jackson Apartments!



Congratulations on your admittance to Cal and thank you for choosing the Ida Louise Jackson graduate apartments! We look forward to welcoming you to Berkeley.

All Jackson House residents are responsible for reading the guidelines listed the **Residential Code of Conduct** <http://reslife.berkeley.edu/conduct/residential-code-conduct>.

If your lease begins after the first of the month, your rent will be prorated, and the prorated amount will be reflected on the My Finances tab on your Cal Central portal. Please refer to <http://studentbilling.berkeley.edu/> for instructions on how to pay your rent.

Check-In

You may move into your apartment as early as the start date on your lease. **You must pick up your apartment keys from the Unit 1 Administrative Office located at 2650 Durant Avenue.** The office is located in the central building under the checkered courtyard and can be accessed by any flight of stairs leading down towards the basement level or via elevators located on Channing. You will need a **photo ID** to pick up your keys. You may check-out a cart to assist you in moving your belongings.

Please ***remember that you may not pick up your keys before the start date on your lease:***

The Unit 1 phone number is 510-642-3141.

Monday-Friday	8AM - 5PM
Saturday	11 AM – 3PM
Sunday	Closed

Parking

You may contact Parking & Transportation Services (pt.berkeley.edu) for a possible space in a nearby lot. Unfortunately, Jackson House tenants are not eligible for residential parking and street parking is enforced.

Questions

Please contact the Cal Housing Office at (510) 643-3716 or email dcohen1@berkeley.edu if you have any questions.

GO BEARS!!

Debbie Cohen, Single Student Apartments Assignments

Erica Plasencia, Resident Director

IMPORTANT NUMBERS:

Unit 1 Office **642-3141**
(maintenance, keys)

Assignments Office **643-3716**
(leases)

Parking & Transportation **643-7701**

Residential Computing **642-4357**
(computer support, Ethernet access) 642-HELP

Residence Tel. Services **642-4265**
(rts.berkeley.edu)