

LIVE BERKELEY

Contract Transfer Request: Residence Hall/ Apartment

Students in the undergraduate residence halls and apartments must complete this form, have their Residence Director sign, and turn in the form to Cal Housing at 2610 Channing Way to be placed on the housing transfer waitlist.

NAME: _____ STUDENT ID #: _____

SEX: M F Self-Identify: _____ CLASS STANDING: _____

EMAIL: _____ PHONE: _____

SIGNATURES (REQUIRED)

I agree to pay the appropriate rate if transferred to a room that has a different cost than my current room. I agree to move when required. I understand that I cannot reverse or change my request once the transfer has been granted.

STUDENT SIGNATURE: _____ DATE: _____

RESIDENCE DIRECTOR SIGNATURE: _____ DATE: _____

(To locate your RD's contact information, go to <http://reslife.berkeley.edu/staff/staff-directory>)

CURRENT LOCATION

Unit 1	Unit 2/ Wada	Unit 3	Clark Kerr	Stern	Foothill	Mills	Holy Names
Martinez Commons		Channing Bowditch		New Sequoia		Garden Village	

CURRENT ROOM OCCUPANCY:

Quad Triple Double Single

CURRENT BUILDING & ROOM NUMBER:

REQUESTED LOCATION (SELECT ALL THAT APPLY)

RESIDENCE HALL ROOMS

Unit 1	Unit 2	Unit 3	Clark Kerr	Stern	Foothill
Martinez Commons (continuing and transfer students only)		Holy Names University (continuing and transfer students only)		Mills College (continuing and transfer students only)	

APARTMENTS: Available for Continuing & Transfer Students Only

Martinez Commons Apts.	Channing Bowditch Apts.	Wada Apts.	New Sequoia Apts.	Garden Village Apts.
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FOR UNIT 1 REQUESTS - I would prefer the Substance Free Environment (Freeborn Hall): YES NO

REQUESTED ROOM OCCUPANCY:

Quad Triple Double Single

REQUESTED BUILDING & ROOM NUMBER (if applicable):

REASON FOR TRANSFER

