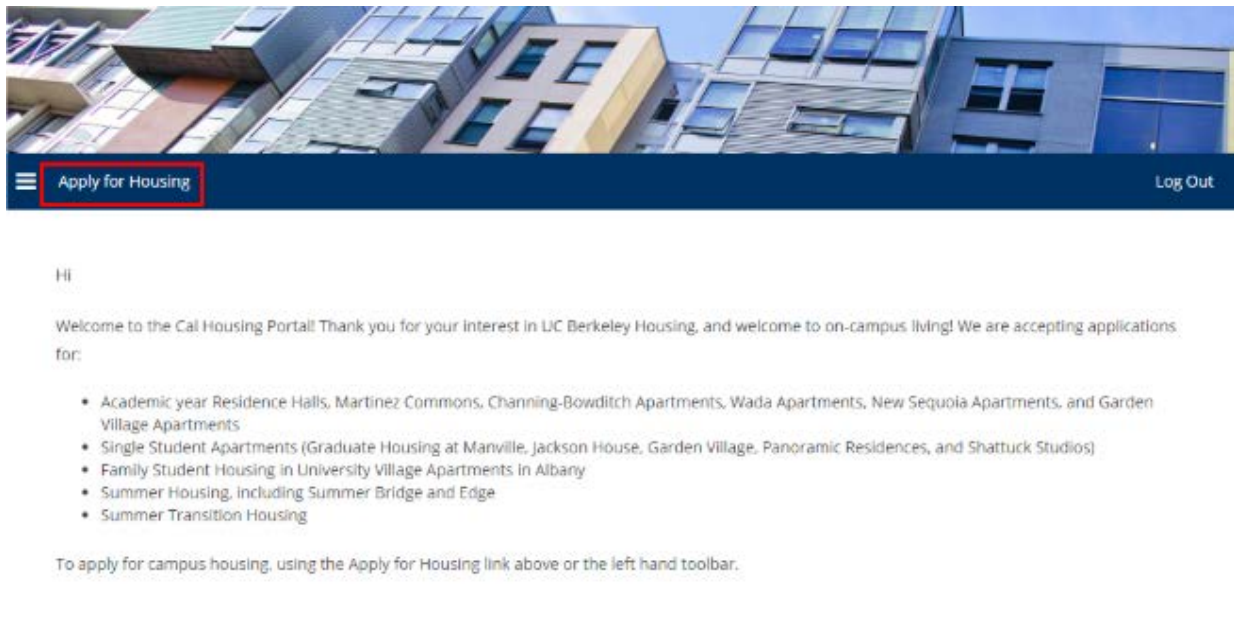


How to Apply for Housing as a Summer BRIDGE Participant

1. Start at portal.berkeley.housing.edu

Once logged in you will be greeted with the following page:



2. Select “Apply for Housing” in the top left

Cal Housing Applying for Housing Page

1. Once on this page, review all of your personal information before proceeding:



Applying for Housing

Thank you for your interest in applying for campus housing. Before proceeding, please review your information below. Once reviewed, please click Save & Continue at the bottom.

Cal students: The information below reflects information as you maintain it in Cal Central. Any updates or changes should be corrected through Cal Central. Your profile information will be updated within 48 hours.

First Name:

2. After that is completed, proceed to the “Term Selector” page and proceed until you see **Summer 2019**. Then choose “Apply”.

Term Selector

Family Student Housing: University Village Apartments located in Albany, offers housing to Students and Postdoctoral Fellows with families. Twenty-six Clark Kerr Campus apartments are located in Southeast Berkeley and reserved exclusively for new faculty members.

Please DO NOT use your browser's Back button while completing your application as this can cause an error to your application. Instead, click on Apply for Housing on the top side of the page to reaccess your application(s).

Note: Even if your application is complete, your housing is not confirmed until you have made any applicable advance payments or security deposits at the end of the Offer Phase. If you are not sure if you have paid, please check your application and its status below to see if you are in Accepted status.

Residence Hall 19-20 Academic Year
(08/25/2019 - 05/17/2020)

APPLY

3. After reading the entirety of the welcome page, proceed to the bottom of the page and when you hit the “I need housing during:” section, please select “Summer Bridge.” This is an extremely important step. Please be sure to select accordingly.

The Summer Sessions Housing contract includes room and board, with a Standard Meal Plan. The contract may not be purchased without a meal plan.

Students also have a one-time opportunity to select a Premium Meal Plan on the next page. Students are not able to upgrade or change their meal plan options, after completing Phase 1 of the application. The Premium Meal Plan upgrade cost is non-refundable.

By selecting the PREMIUM meal plan for your session, you accept a PREMIUM Meal Plan for your Summer Sessions room and board contract and agree to the corresponding NON-REFUNDABLE rate. Please visit our [Cal Dining webpage](#) for additional information regarding dining amenities.

SUMMER BRIDGE:

Please indicate in the drop down menu if you are a Summer Bridge participant. This will allow our team to place you in the correct housing assignment with other Bridge participants.

NOTE TO ALL: If you do not accept the contract offer by the designated due date, the offer will be terminated.

I need housing during:

Summer Bridge

SAVE & CONTINUE

Profile Questions

On this section, choose your housing preferences for the summer. Below is an example of potential answers to this section:

Apply for Housing Log Out

Profile Questions

Please indicate your preferred room type. *Limited Availability. First priority reserved for individuals with ADA accommodation requests. Doctor's note may be requested.:

Double

Please indicate if you are attending the special Freshman Edge, Transfer Edge, or Global Edge Summer Sessions program::

Freshman Summer Session

We try to accommodate single-sex floor preferences as space permits. Check this box if you DO prefer a single-sex floor::

If your contract comes with a meal plan, please select which meal plan you would like:

Standard meal plan

[SAVE & CONTINUE](#)

4. After completing this section, proceed by choosing “Save & Continue”

Request Roommates

On this section, please read the information given regarding the process to request and receive roommates. In the bottom right of the section, once can search for specific roommates or find potential matches based on their preferences.

If you have a specific roommate request(s), click on [Search for Roommates by SID](#) to find and send them a request by their StudentID Number. By doing this, you will be the Group Leader and will be able to manage your Roommate Group.

If you want to search for roommates by their Profile question answers, click on [Search for Roommates by Profile](#). You will be able to search for roommates based on their answers to the Profile questions.

If you're feeling lucky, click on [Suggest Roommates](#) to see if our system suggests a match for you.

If you are requesting Gender Inclusive Housing and wish to request someone as a roommate who has a gender identity that is different than your own, you may be unable to add them on your housing application. To make a gender inclusive roommate request, please have all roommates in your roommate group email housingaccommodations@berkeley.edu confirming that you wish to live with one another. Please note that we do not guarantee roommate placements, but do our best to honor them when possible.

Please note that roommate requests use your Web Screen Name to send/receive requests. You can update your Web Screen Name on the first page when you Apply for Housing.

Not In a Group

You are not a member of any roommate groups.

[Search for Roommates by SID](#)
[Search for Roommates by Profiles](#)
[Suggest Roommates](#)

[SAVE & CONTINUE](#)

5. After completing this section, proceed by choosing “Save & Continue”

Accommodations

On this section, please list any accommodations that you may require. Accommodations may include things such as: medical conditions, religious practice, gender inclusive requests, etc.

Housing Requests Based on Identity

Customized housing environments/ Identity-Inclusive spaces can be requested for non-medical reasons, such as sexual orientation, gender identity or expression, or religious practice.

We value working with students across the spectrum of identity to determine spaces that will meet their needs, ensure their sense of safety, and their ability to be authentic to themselves while they are here at Cal. More information can be found at <https://housing.berkeley.edu/accommodations>

Examples of Additional Requests:

- Gender Inclusive/Neutral Space, for students who identify their gender identity or expression as transgender, genderqueer, non-binary, androgynous, etc. and wish to live with self-identified allies or others with similar requests for the sake of community and safety
- LGBTQ Affirming Housing, for students who identify their sexual orientation as Lesbian, Gay, Bisexual, Pansexual, Queer, etc. and wish to live with self-identified allies or others with similar requests for the sake of community and safety
- All Women's Floor or Suite based on religious or cultural beliefs or practice
- All Men's Floor or Suite based on religious or cultural beliefs or practice
- Additional space for Prayer or Religious Practice
- Housing location with close proximity to place of worship
- Semi-private bathroom based on religious or cultural beliefs, or gender identity

If you believe you need an identity-based housing assignment, please select from the drop down menu below. You will be emailed with instructions on how to provide our office additional information, if needed (including how to request more than one of the options below). If you select "other" please follow the emailed instructions to provide us the additional information.

PortalID - Identity Based Accommodations:

If you have any additional questions or concerns regarding accommodation requests, please contact our Accommodations Coordinator at housingaccommodations@berkeley.edu.

SAVE & CONTINUE

6. After completing this section, proceed by choosing “Save & Continue”

7. After the “Accommodations” section is completed, proceed to the “Submit Application” section

Submit Application



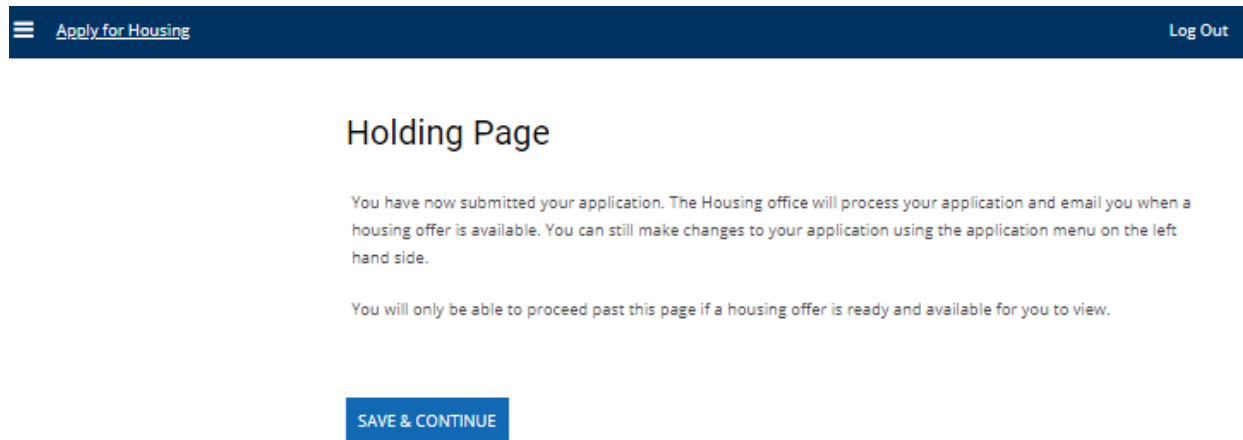
Submit Application

By clicking the Submit Application button below, you are Submitting your housing application.

SUBMIT APPLICATION

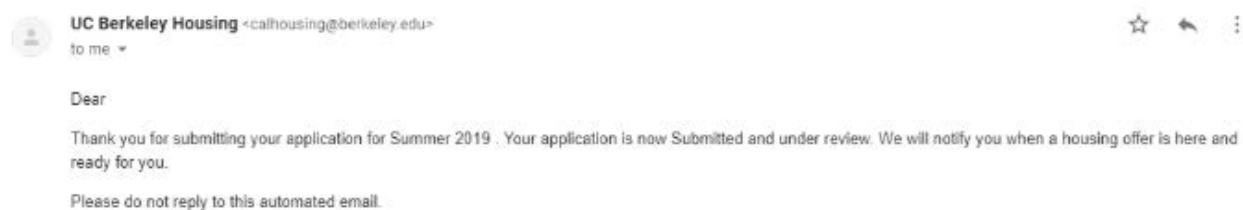
8. Select “Submit Application”

9. After doing so, you should be taken to a section labelled “Holding Page”



The screenshot shows a dark blue header with a hamburger menu icon on the left, the text "Apply for Housing" in the center, and "Log Out" on the right. Below the header, the page title "Holding Page" is centered. The main content area contains two paragraphs of text: "You have now submitted your application. The Housing office will process your application and email you when a housing offer is available. You can still make changes to your application using the application menu on the left hand side." and "You will only be able to proceed past this page if a housing offer is ready and available for you to view." At the bottom center, there is a blue button with the text "SAVE & CONTINUE".

10. You should also receive an email that looks like this:



The screenshot shows an email interface. The sender is "UC Berkeley Housing" with the email address "ucalhousing@berkeley.edu" and "to me" below it. There are icons for star, reply, and more options. The email body starts with "Dear" followed by "Thank you for submitting your application for Summer 2019 . Your application is now Submitted and under review. We will notify you when a housing offer is here and ready for you." and ends with "Please do not reply to this automated email."