



UC Berkeley Housing Accommodations
2610 Channing Way
Berkeley, CA 94704
(p) 510-642-8772
(f) 510-642-4026
(e) housingaccommodations@berkeley.edu



Dear Medical or Mental Health Professional:

This student or resident is asking the University of California, Berkeley for accommodations related to the Americans with Disabilities Act (ADA) while living in university housing. By providing a full and complete response, you will help to support the processing of this student's accommodation request, and you will reduce the need for us to return to you for additional information.

To support this student's request, please provide a letter on official letterhead by the deadline below.

Continuing Student- February 15
Freshman Student- May 16
Transfer Student- June 2
Global Edge or Spring Student- October 2

Please include the following in your letter, if relevant:

- 1) The Student/Resident's Name and their Student Identification Number, if possible
- 2) Describe your specialty, and how long the student has been in your care
- 3) Verify that the student has a qualifying disability that impacts one or more major life activities. You need not state any specific diagnosis.
- 4) Explain the housing accommodations you believe the student needs.
- 5) Describe the relationship between the individual's disability and how the requested accommodation or modification is necessary for the individual with a disability to use campus housing.
- 6) Your signature or digital signature and license information, and the date.

Please give the letter to the student to upload via the secure portal. Alternatively, you may submit the letter via fax, email, or postage to:

UC Berkeley Housing Accommodations
2610 Channing Way
Berkeley, CA 94720-2272

(phone) (510) 642-8772
(fax) (510) 642-4026
(email) housingaccommodations@berkeley.edu

This information will be kept private and will be used only for ADA accommodations.