



UC Berkeley Housing Accommodations  
2610 Channing Way  
Berkeley, CA 94704  
(p) 510-642-4108  
(f) 510-642-4026  
(e) [housingaccommodations@berkeley.edu](mailto:housingaccommodations@berkeley.edu)



Dear Medical or Mental Health Professional:

This student or resident is asking the University of California, Berkeley for accommodations related to the Americans with Disabilities Act (ADA) while living in university housing. By providing a full and complete response, you will help to support the processing of this student's accommodation request, and you will reduce the need for us to return to you for additional information.

To support this student's request, please provide a letter on official letterhead by the deadline below.

Continuing Student- February 28  
Freshman Student- May 12  
Transfer Student- June 12  
Global Edge or Spring Student- October 20

Please include the following in your letter, if relevant:

- 1) The Student/Resident's Name and their Student Identification Number, if possible
- 2) Describe your specialty, and how long the student has been in your care
- 3) Verify that the student has a qualifying disability that impacts one or more major life activities. You need not state any specific diagnosis.
- 4) Explain the housing accommodations you believe the student needs.
- 5) Describe the relationship between the individual's disability and how the requested accommodation or modification is necessary for the individual with a disability to use campus housing.
- 6) Your signature or digital signature and license information.

Please give the letter to the student to submit to us. Alternative, you may submit the letter via fax, email, or postage to:

UC Berkeley Housing  
Attention: Housing Disability Specialist  
University of California, Berkeley  
2610 Channing Way #2272  
Berkeley, CA 94720-2272  
(phone) (510) 642-8772  
(fax) (510) 642-4026  
(email) [housingaccommodations@berkeley.edu](mailto:housingaccommodations@berkeley.edu)

This information will be kept private and will be used only for ADA accommodations.